



Applications are being accepted for substitute employment.

Job applications can be found on our website under "opportunities," at www.tvcrn.org.

Completed application and résumé may be submitted at any time, ATTN: Kathie Collins.

Substitute Classroom Assistant Job Description

Purpose:

The Classroom Assistant helps the Teacher with the daily functioning of the therapeutic classroom to which he or she is assigned. The assistant works in partnership with all staff on issues related to families and their children, and is supervised by and reports directly to the Teacher/Interventionist and Program Manager.

Position Requirements:

1. Two-year degree in early childhood education or related field, or attainment of Step 8 or higher on the Oregon Child Care Registry.
2. Experience in early childhood programs; experience working with children and families.
3. A valid driver's license & proof of current personal automobile insurance.
4. Knowledge of child development.
5. Current clearance from the Oregon Child Care Criminal History Registry.
6. Must successfully pass a Job Placement Assessment.

Core Competencies:

1. Ability to work both independently and as a team member.
2. Knowledge of indicators and effects of maltreatment, abuse and neglect on children.
3. An understanding of generational poverty and the distinct needs of low-income families.
4. Learn and apply Therapeutic Principles and Positive Behavior Support Principles.
5. Ability to work with adults who have a variety of stresses/challenges.
6. Ability to be flexible in schedule of work hours and days, in order to best meet the needs of families.
7. Ability to bend and lift 50 pounds and to sit and stand at length.
8. Ability to maintain confidentiality.
9. Ability to adapt and work effectively under pressure.
10. A nurturing presence; the ability to work with children in a warm, calming, respectful, and encouraging manner.
11. Assist with other duties, as needed, at the direction of the program manager or executive director.
12. Ability to ride a bus for a length of time.

Wages:

Salary will be based on an hourly wage of between \$10.00 and \$11.00 an hour based on education, training or certifications, experience, and other special skills as may be recognized by TVCRN administration.

It is TVCRN's policy to provide equal employment opportunities to all qualified persons without regard to race, religion, color, gender, national origin, mental or physical disability, veteran's status, sexual orientation, or other protected status in accordance with applicable law.

